



CERTIFIED RECOVERY SPECIALIST/CERTIFIED FAMILY RECOVERY SPECIALIST

Certification Preparation Course

Course is approved by the Pennsylvania Certification Board

(Course hours: 78 hours (66 hours classroom and 12 hours online homework))

<p><u>HACC's Gettysburg Campus -- Summer</u> Tues., June 4 to Thurs., Aug. 1, 2024 Classes held Tuesday & Thursday evenings 5 p.m. until 9 p.m. 731 Old Harrisburg Rd., Gettysburg, Pa. Room 107 (No class on July 2 and 4)</p>	<p><u>HACC's York Campus -- Fall</u> Thurs., Sept. 14 to Sat., Nov. 16, 2024 Classes held Thursday evenings 5:30 p.m. until 9 p.m. & Saturdays 9 a.m. until 3:30 p.m. 2010 Pennsylvania Ave., York, Pa. Room 135</p>
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Effective Jan. 1, 2021, the Pennsylvania Certification Board (PCB) requires the person enrolling in a CRS education course, to attest that they have 18 months, in a continuous manner, of personal lived recovery experience as of the first day of the CRS course, and to provide a statement of lived experience as part of the PCB's CRS application process.

CERTIFIED RECOVERY SPECIALIST (CRS)

CRS is a credential for individuals with personal, lived experience in their own substance use disorder recovery. By offering insight into the recovery process based on their own experience, recovery specialists are able to provide a unique perspective while provide recovery support services. The CRS is not a sponsor, case manager or a therapist but rather a role model, mentor, advocate, and motivator.

CERTIFIED FAMILY RECOVERY SPECIALIST (CFRS)

CFRS is a credential for adults who have been directly impacted by their own family member or loved one's substance use disorder. The CFRS shares their lived experience with other families to provide recovery support services and understands the stigma associated with substance use disorder and its impact on the family. CFRS's are trained to help families move into and through the recovery process.

Course Cost: \$998 (CRS certification exam and CFRS application fee not included. There is no exam for the CFRS certification, just an application fee, which is not included in the tuition cost.)

Course Materials: Materials are provided to the students in class and online.

TWO-STEP REGISTRATION PROCESS FOR JUNE–AUG. 2024 HACC GETTYSBURG CAMPUS COURSE

Step One: Register on the Pennsylvania Certification Board's (PCB's) Website

- Go to www.pacertboard.org >> Education >> CRS & CFRS Curriculum and read the screen in its entirety.
- Scroll down until you find the "Recovery Specialist – 232 (Private) 06/04/2024 – 08/15/2024" HACC Gettysburg CRS/CFRS class then click on the green "Enroll" button next to that class.
- You will use Enrollment Password **CRSJUN2024\$** to create a personal PCB account that is used to complete homework during the CRS/CFRS class and to complete the Learner's Agreement. (Retain the username and password that you create to access the PCB site to complete your CRS homework.)
- Complete the entire Learner's Agreement and after reviewing your answers click on "Submit". If completed correctly, you will receive a pop-up confirmation that the document was successfully submitted. Within 10 business days you will receive an email from the instructor confirming your registration.

Step Two: Register and pay for the CRS/CFRS Course in HACC's Student Registration System

- Please click [here](#), read the course information, then click on "Enroll Now".
- After reviewing the next screen to confirm you've chosen the correct course and dates, click on "Check Out" and complete the remaining screens including your payment information (VISA, MasterCard and Discover are accepted).

TWO-STEP REGISTRATION PROCESS FOR XXXX 2024 HACC YORK CAMPUS COURSE

Step One: Register on the Pennsylvania Certification Board's (PCB's) Website

- A. Go to www.pacertboard.org >> Education >> CRS & CFRS Curriculum and read the screen in its entirety.
- B. Scroll down and locate the "Recovery Specialist – 243 (Private) 9/19/2024 – 11/23/2024" HACC York CRS/CFRS class then click on the green "Enroll" button next to that class.
- C. You will use Enrollment Password **CrSeptember2024\$** to create a personal PCB account that is used to complete homework during the CRS/CFRS class and to complete the Learner's Agreement. (Retain the username and password that you create to access the PCB site to complete your CRS homework.)
- D. Complete the entire Learner's Agreement and after reviewing your answers click on "Submit". If completed correctly, you will receive a pop-up confirmation that the document was successfully submitted. Within 10 business days you will receive an email from the instructor confirming your registration.

Step Two: Register and pay for the CRS/CFRS Course in HACC's Student Registration System

- A. Please click [here](#), read the course information, then click on "Enroll Now".
- B. After reviewing the next screen to confirm you've chosen the correct course and dates, click on "Check Out" and complete the remaining screens including your payment information (VISA, MasterCard and Discover are accepted).

Student Education Requirements to sit for the CRS certification exam (there is no CFRS certification examination.)

In addition to the PCB-approved standardized program, students must possess a high school diploma or GED and it must be documented.

Veterans may provide discharge documentation in lieu of a high school diploma/GED.

College degree documentation can be used in lieu of a high school diploma/GED. The degree must be from an accredited college/university that is recognized by the US Department of Education or the Council on Higher Education Accreditation. An official transcript sent directly from college/university is required. If the degree is from outside the United States, a degree equivalency must be performed by an organization that specializes in that process.

Student must pass the PA Certification Board examination for Certified Recovery Specialists, which is a cost that is not included in the CRS/CFRS program tuition.

IMPORTANT INFORMATION ABOUT THE CRS AND CFRS CERTIFICATIONS IS FOUND ON THE PCB

WEBSITE: <https://www.pacertboard.org>

Please note that HACC is the training venue for the CRS/CFRS program and this 78-hour training is one part of the process to become a CRS. Participants must meet all requirements before applying to take the CRS certification exam.

Please call Nina Kottcamp at 717-221-1386 or Susan Biggs at 717-221-1348, if you have any questions.

Scholarship opportunities may be available for the Fall 2024 York CRS/CFRS course.

If interested in learning more about scholarships, please contact Nina at

nmkottca@hacc.edu.

PA Certification Board-related information that is provided in this document is for informational purposes only and may change. Please refer to the PCB's website for the most current information.

HACC reserves the right to postpone or cancel the class due to low enrollment.

(3/7/2024)